

Creating a Website Shortcut Icon on Your Mobile Phone Step-by-Step Instructions

This step-by-step guide walks mobile phone users through creating a website shortcut icon on their mobile phone Home screen. Once created, simply tap the icon to launch your shortcut.

In this example we will create a website shortcut icon to The Villager Online.

Step 1 & 2: Going to your mobile phone browser and accessing the internet

Find your internet web browser and click to access the internet. Once you're connected, type "news.thevillagesgcc.com" in the **Search** bar. **The Villager Online** | **New from the...** will appear in the top window. Tap the link and it will take you to The Villager Online.





Step 3 & 4: Creating Your Home Screen Icon

Now that you're in The Villager Online, go to the bottom of your screen and tap the box with the up arrow (**Share Menu** icon). The box will take you to a new screen. Scroll to **Add to Home Screen** and tap the icon to the right (box with plus sign).



continued



Step 5 & 6: Adding your shortcut icon and completing the task

You get the **Add to Home Screen** that tells you what you're about to do. Click **Add**. Now, when you're on your mobile phone's Home screen, you will see The Villager Online icon. Simply tap the new icon and go to your online newspaper. **Congratulations!**



Questions?

If you need immediate assistance, email <u>webmaster@the-villages.com</u>. If not urgent, please attend the next <u>WOW session</u>.

More information

To view more Step-by-Step guides, go to <u>help.the-villages.com</u>.